

Student Success for Diploma Programs Teacher's Guide

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Student Success

LESSON PLANS

Introduction

In this unit, students will work through interactive activities, questionnaires, and assignments to identify and capitalize on their individual learning style(s), improve their reading and study habits, and strengthen their thinking skills. These are the keys to successful learning, decision-making, and problem-solving on the job and in everyday life.

Unit Length: 10 Hours In Class + Assigned Homework

Grading: Text Assignments 70%
Participation 30%



Resources

Keys to Success: How to Achieve Your Goals, Sixth Canadian Edition. C.Carter, S. Kravitz, P.J. Maurin ©2013.
Pearson Publishing

Each lesson in this unit (to follow, pp. 3-7) corresponds with chapters in the text, and includes the following:

1. Learning Objectives for each lesson
2. Reading Schedule
3. Text and Online Assignment Schedule

Many of the questions in the text are based off of the student's individual learning styles, personality, strengths, and how they would deal with particular circumstances. Due to this, it is very difficult to assign marking criteria for the questions. Therefore, mark the questions for completion, but ensure the student is submitting quality answers that show evidence of thought. Use the answers to your benefit to learn about the student themselves, and discuss their answers in relation to the remainder of their programming. If students do not complete all of the assigned questions, or only partially complete them it is up to your discretion whether to have them rewrite their answers to receive a grade,

or give them a 0 for that assignment. Within the participation grade there is a section for completion of work, attitude, and effort so the outcome will be based off of the quality of the work completed throughout the entirety of the unit.

Since the students are only provided with a school copy of the textbook, they are expected to take detailed notes on key information from each chapter. Teachers are encouraged to check that students are taking notes, as it will count towards their participation mark and be recorded within the note taking section on the rubric.

Study Sequence- Keys to Success

Chapter	Readings	Exercises (included)	Weight	Completed? ☑
Ch. 1 Growing towards success	P. 2-29	<i>"Steps to Success"</i>	10%	
		<i>Personal Portfolio "Prepare for Career Success"</i>	10%	
Ch.2 Values, Goals and Time	P.30-57	<i>"Get Analytical: Explore your values"</i>	10%	
Ch.6 Listening and Note Taking	P. 154-179	<i>"Status Check: How developed are your listening and note taking skills"</i>	10%	
Ch. 7 Memory and Studying	P. 180-213	<i>"Status Check: How developed are your memory and study skills"</i>	10%	
Ch.8 Test Taking	P. 214-251	<i>"Status Check: How prepared are you for test taking"</i>	10%	
		<i>"Get Practical: Assess your test anxiety"</i>	10%	

***Supplemental materials available in the MyStudentSuccessLab which includes an e-text students may read from home as well as activities, videos, exercises, additional resources, etc. ***

LESSON 1: Growing Towards Success

Learning Objectives:

Students will:

1. Discover their attitude toward learning and define the direction of their personal learning path.
2. Adopt a mindset that will promote lifelong learning.
3. Recognize and assess their individual learning style(s).

Read & Review:

Students will read and carefully study: Pages 2-29

Complete & Discuss:

Students will take detailed notes of information presented in the chapter and complete the following exercises, and discuss them with their teacher. Teachers will check student's notes and mark these exercises for completion.

Steps to Success: Activate yourself

Personal Portfolio: Prepare for Career Success

LESSON 2: Values, Goals, and Time: Managing Yourself

Learning Objectives:

Students will:

1. Learn how to effectively manage their time.
2. The importance of knowing what you value
3. How to effectively manage time.

Read & Review:

Students will read and carefully study:

1. **Pages 30-57**

Complete & Discuss:

Students will take detailed notes of information presented in the chapter and complete the following exercises, and discuss them with their teacher. Teachers will check student's notes and mark these exercises for completion.

"Get Analytical: Explore your values"

LESSON 3: Listening and Note Taking

Learning Objectives:

Students will:

1. Learn how to become a better listener
2. How to improve their note taking skills
3. Types of note taking skills
4. How to take notes faster

Read & Review:

Students will read and carefully study:

Pages: 154-179

Complete & Discuss:

Students will take detailed notes of information presented in the chapter and complete the following exercises, and discuss them with their teacher. Teachers will check student's notes and mark these exercises for completion.

"Status Check: How developed are your listening and note taking skills"

LESSON 4: Memory and Studying

Learning Objectives:

Students will:

1. Learn how memory works
2. How to remember what they have studied
3. How to remember math and science material
4. How mnemonic devices can boost recall
5. Different Study strategies to keep it all together!

Read & Review:

Students will read and carefully study:

Pages: 180-213

Complete & Discuss:

Students will take detailed notes of information presented in the chapter and complete the following exercises, and discuss them with their teacher. Teachers will check student's notes and mark these exercises for completion.

"Status Check: How developed are your memory and study skills"

LESSON 5: Test Taking

Learning Objectives:

Students will:

1. How to improve test performance through preparation
2. How to work through test anxiety
3. Strategies to help you succeed on a test
4. How to master different types of questions
5. How to learn from test mistakes

Read & Review:

Students will read and carefully study:

Pages: 214-251

Complete & Discuss:

Students will take detailed notes of information presented in the chapter and complete the following exercises, and discuss them with their teacher. Teachers will check student's notes and mark these exercises for completion.

"Status Check: How prepared are you for test taking"

"Get Practical: Assess your test anxiety"

Student Participation Rubric

	4	3	2	1	
Attendance/ Punctuality	Student is always punctual and regularly attends class	Student is typically punctual and regularly attends class	Student has difficulty with punctuality and misses class often	Student is rarely punctual and has poor attendance	
Engagement	Student is consistently on task and is very focused	Student is regularly on task and is generally focused	Student is often not on task and has inconsistent focus	Student is almost never on task, and has very little focus	
Effort	Student works to the best of their abilities and creates a high quality final product	Student makes a consistent effort and is thorough in exercise completion	Student makes an inconsistent effort and partially completes exercises	Student makes very little effort and rarely finishes exercises	
Attitude	Student consistently shows respect for peers and teachers	Student shows respect for peers and teachers most of the time	Student shows inconsistent respect for peers and teachers	Student is often disrespectful to peers and teachers	
Note Taking	Student always takes detailed notes on key information from each chapter	Student occasionally takes notes on key information from each chapter.	Student rarely takes notes on key information from each chapter.	Student never takes notes on key information from each chapter.	
Homework Completion	Student is always prepared for class with assignments and required class materials	Student is usually prepared for class with assignments and required class materials	Student is rarely prepared for class with assignments and required class materials	Student is almost never prepared for class with assignments and required class materials	

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